



Chester County Association of Township Officials
Post Office Box 219
New London, Pennsylvania 19360
+1-484-341-0420 Fax +1-215-827-5767
www.ccato.org

President

David M. Connors
London Grove Township

October 5, 2018

1st Vice President

Ernie Holling
West Pikeland Township

Treasurer

Carol De Wolf
Westtown Township

Secretary

Trish Fagan
New London Township

Assistant Secretary

Diane E. Hicks
Kennett Township

Executive Board

John Auerbach
Franklin Township

Christopher Bashore
Malvern Borough

Sandra D'Amico
Upper Uwchlan Township

Charles DeLone
East Caln Township

Charles Fleischmann
Upper Oxford Township

Murph Wysocki
Tredyffrin Township

Alternate Board Member

E. Martin (Marty) Shane
East Goshen Township

Stephen Allaband
New Garden Township

Past President

Richard Hicks
East Marlborough Township

Executive Director

Cary B. Vargo
Upper Uwchlan Township

The Chester County Association of Township Officials Fall Conference is Thursday, November 8, 2018. Enclosed, please find the minutes from the 2017 business meeting, the proposed slate of officers, the proposed 2019 CCATO budget, and proposed resolutions submitted by members for your consideration. Please ensure these documents are reviewed by your Board and given to the voting member who will be attending the business meeting scheduled for Thursday, November 8, 2018 at 5:30 PM at the Mendenhall Inn.

Conference materials have been sent to you via email and can also be located on CCATO's website located at: [Conference Materials](#). Please register all conference attendees using the electronic form which can be found at our website located at [CCATO Fall Conference Registration](#). Electronic registration will facilitate the creation of conference badges and will allow us to streamline the registration process. If you are unable to register using the online form please feel free to contact us at e-services@ccato.org or via phone at 1-484-341-0420.

As always, the Executive Board appreciates your attendance and input at our Conferences and we look forward to seeing you soon.

David M. Connors

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CCATO President
London Grove Township



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INVITATION

*TO BE OUR GUEST AT THE
CHESTER COUNTY ASSOCIATION'S
FALL CONFERENCE*

DATE: Thursday, November 8, 2018

LOCATION: Mendenhall Inn

323 Kennett Pike

Chadds Ford, PA 19317

TIME: 4PM Educational Session

"Pennsylvania Public Utility Commission 101"

*Robert F. Young, Deputy Chief Counsel, Pennsylvania
Public Utility Commission, will provide an overview
of the State and Federal issues involving jurisdiction
over pipelines in Pennsylvania.*

5:30 PM Business Meeting

6:00 PM Social Hour

7:00 PM Dinner

Please register all conference attendees using the electronic registration form which can be found on our website at [CCATO Fall Conference Registration](#). If you cannot use the electronic form please email registration to e-services@ccato.org no later than October 30th. Please specify if you would like Prime Rib or Salmon for dinner. If you require additional assistance please feel free to contact us 1-484-341-0420



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2018 CCATO Conference Business Meeting Agenda

Treasurer

Carol De Wolf
Westtown Township

Thursday, November 8, 2018

Secretary

Trish Fagan
New London Township

Solicit input, comments, questions, or concerns. Items can be approved via a consent agenda with one vote or individually.

Assistant Secretary

Diane E. Hicks
Kennett Township

1. Approval of Minutes from Thursday, November 9, 2017

Executive Board

John Auerbach
Franklin Township

2. Approval of Resolutions

Christopher Bashore
Malvern Borough

Sandra D'Amico
Upper Uwchlan Township

3. Approval of the 2019 Proposed Slate of Officers

Charles DeLone
East Caln Township

Charles Fleischmann
Upper Oxford Township

3. Approval of the Proposed 2019 Budget

Murph Wysocki
Tredyffrin Township

Alternate Board Member

E. Martin (Marty) Shane
East Goshen Township

4. Open Session – Questions, Comments

Stephen Allaband
New Garden Township

5. Adjournment

Past President

Richard Hicks
East Marlborough Township

Executive Director

Cary B. Vargo
Upper Uwchlan Township



**CCATO ANNUAL BUSINESS MEETING
NOVEMBER 9, 2017
MENDENHALL INN**

The 2017 CCATO Business meeting was called to order By Ernie Holling at 5:30 p.m.

Ernie Holling and Cary Vargo reviewed all items appearing on the consent agenda distributed with the Fall conference materials to include: (1) Approval of Minutes from Thursday, November 10, 2016 (2) Approval of the Proposed Slate of Officers (3) Approval of Proposed Resolutions (4) Approval of the Proposed 2018 Budget.

Materials are included with these minutes for reference.

Scott Piersol, East Brandywine Township Manager, made a motion to adopt the consent agenda as presented. Marty Shane, East Goshen Township Supervisor, seconded the motion.

Hearing no questions Ernie Holling called for the vote. The consent agenda passed.

Respectfully submitted,

Cary B. Vargo

Cary B. Vargo
Executive Director



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Ernie Holling
West Pikeland Township

The following proposed resolutions are presented for your consideration. The proposed resolutions have been drafted in direct response to issues and concerns raised in 2018. Your consideration is appreciated.

Treasurer

Carol De Wolf
Westtown Township

(2019-1) Resolved, that PSATS support legislation that would create a Pipeline Safety and Communication Board, established as an independent administrative board having the following powers and duties (1) to collect and disseminate to the public information of Commonwealth agencies relative to the planning, siting, construction, operation, maintenance, management, inspection and safety of and emergency response procedures for pipelines; and (2) to coordinate communications related to pipeline activities with Federal, State and local government agencies, regulatory authorities, pipeline companies and the public.

Secretary

Trish Fagan
New London Township

Assistant Secretary

Diane E. Hicks
Kennett Township

Executive Board

John Auerbach
Franklin Township

Respectfully Submitted for your consideration.

Christopher Bashore
Malvern Borough

David M. Connors

Sandra D'Amico
Upper Uwchlan Township

David M. Connors

Charles DeLone
East Caln Township

CCATO President
London Grove Township

Charles Fleischmann
Upper Oxford Township

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October 5, 2018

Thank you to all of the CCATO Executive Board members who have previously served the organization and those who served in 2018, your time and dedication should be noted and is appreciated. Below, for your review and consideration, is the proposed slate of officers for 2019. This slate of officers will be formally considered at the Fall Conference business meeting scheduled for Thursday, November 8, 2018 at 5:30 p.m.

CCATO Executive Board Proposed Slate of Officers 2019

Ernie Holling, West Pikeland Township - President

David Connors, London Grove Township - First Vice President

Murph Wysocki, Tredyffrin Township - Second Vice-President

Carol DeWolf, Westtown Township - Treasurer

Trish Fagan, New London Township - Secretary

Diane Hicks, Kennett Township - Assistant Secretary

John Auerbach, Franklin Township - Executive Board

Charles Fleischmann, Upper Oxford Township - Executive Board

Sandra D'Amico, Upper Uwchlan Township - Executive Board

Charles DeLone, East Caln Township - Executive Board

Stephen Allaband, New Garden Township - Executive Board

Christopher Bashore, Malvern Borough - Borough Representative

Alternate Board Members

E. Martin Shane, East Goshen Township

Available Position

Past President

Richard Hicks



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Murph Wysocki
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East Goshen Township

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Past President

Richard Hicks
East Marlborough Township

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Cary B. Vargo
Upper Uwchlan Township

October 5, 2018

The following budget is presented for your consideration. Special events revenue and expenditures are expected to be on target by the end of the budget year, post conference. CCATO's cash position continues to be strong with no concerns at this time.

CCATO 2019 Budget

	2017 Budget	2018 Budget	2018 YTD	2019 Budget
Income				
CCATO Dues	43,650.00	52,500.00	38,300.00	52,500.00
Directory Income	15,000.00	8,000.00	3,360.00	4,000.00
Fund Balance	5,560.00	5,560.00		10,655.00
Investments	55.00	80.00	38.05	45.00
Miscellaneous Income				
SEATO Mtgs.	3,000.00	1,000.00		1,000.00
Services			450.00	
Special Events Income	31,500.00	31,500.00	9,815.00	31,500.00
Total Income	98,765.00	98,640.00	51,963.05	99,700.00
Gross Profit	98,765.00	98,640.00	51,963.05	99,700.00
Expenses				
Administration Costs	21,500.00	22,500.00	19,000.00	28,500.00
Awards and Gifts	800.00	800.00	698.60	800.00
Business Expenses	2,500.00	2,500.00	1,838.97	2,500.00
Contract/Training Services	405.00			400.00
Directory Expenses	18,000.00	17,000.00	19,037.00	18,000.00
Facilities & Equipment				
Operations	6,000.00	7,000.00	963.31	6,000.00
SEATO Meetings	3,000.00	1,000.00		1,000.00
Special Events Expense	41,000.00	47,840.00	29,128.08	42,500.00
TAG Grant Consultant				
Total Expenses	93,205.00	98,640.00	70,665.96	99,700.00