

Chester County Association of Township Officials

President:

Andy Paravis
North Coventry Township

Executive Committee:
Christine McNeil
East Vincent Township

1st Vice President:

E. Martin Shane
East Goshen Township

Mark J. Blair
West Bradford Township

2nd Vice President:

Dr. Robert White
West Goshen Township

Virginia McMichael
E. Whiteland Township

Treasurer

Betsy E. Huber
Upper Oxford Twp.

Victor Mantegna
Penn Township

Secretary

Patricia A. Morrison
Trish Fagan, Asst.

Richard E. Hicks.
East Marlborough Twp.

Past President.

Joseph E. Toner III
Uwchlan Township

Minutes Executive Board Meeting September 22, 2011
West Goshen Township Building 6pm.

Present: Andy Paravis, Marty Shane, Mark Blair, Richard Hicks, Trish Fagan; Betsy Huber, Victor Mantegna and Patricia Morrison

Andy Paravis opened the board meeting at 6:pm. Victor moved for the approval of the July 21, 2011 minutes. Rich seconded the motion. There being no corrections, the minutes were unanimously approved.

Reports:

Planning Commission: Marty Shane had no report

Park & Recreation: Christine McNeil was not present to give a report.

Water Resources Authority: No report was presented.

Old Business:

Associate Member: Discussion followed and the board agreed to place on the November agenda of the Fall Convention a new section under Article III Membership creating Associate Membership in the by-laws of the Association. Specifics of what actually was an Associate member would be developed early on in 2012.

Nominations for the 2012 board: Rick Smith advised that the nomination's board had agreed with the executive board to the nominations proposed. This included Richard Hicks as President; Victor Mantegna as Vice President; Christine McNeil as 2nd Vice President, Patricia Morrison as Secretary; Betsy Huber as Treasurer, Ernie Holling to a three year term on the Executive Committee; E. Marty Shane and Dr. Robert White to two year terms on the executive committee and Virginia McMichael and Joseph Toner both to one year terms.

New Business:

2012 Budget: The 2012 budget presented by Pat Morrison is based on the membership approval of the dues increase and using the 2010 Census information. The main new expense of \$2,000 will cover the estimated fees to obtain IRS tax exempt status. This is considered a key part of the success of Associate memberships.

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Pat Morrison was instructed to get out to all townships the proposed dues increase as well as the Association proposed budget and nominations to all township supervisors immediately.

The Board unanimously approved that beginning 2012 a financial report will be presented at each meeting showing current budget, current revenue and expenses as well as year to date revenue and expenses. Financial reports for Directory and Hospitality will be presented every six months.

Directory Update: Marty Shane explained the need to obtain advertisers by the board not only to fund the 2012 directory but other programs supported with directory revenue like the Hospitality Room at PSATS.

Marty handed out packets of information to each Board member present and would contact those not present. Marty requested each board member obtain three ads.

Fall 2011 Convention:

Topics for afternoon session: Status of prevailing wage, Financial condition of Harrisburg and its effect on all of the townships, Redistricting, Police Services, Future transportation funding.

After discussing various options it was decided to ask Elam Herr from PSATS to discuss status of traditional revenue streams from the State that townships will see shrinking or disappear as the State struggles to balance their budget.

Business portion of the Fall Convention: Betsy will be out of town so Andy agreed to handle Treasurer's report and Dues increases.

Social & Dinner: Pat went over the outline used for the past several years. Invocation will be done by Chuck Freese as Betsy will be out of town.

December meeting: Greg Cary will be contacted to see if he would be willing to host our Board meeting as a dinner meeting.

Future meetings: Schedule for 2012 will be established at our January meeting. Tentative date for the January meeting was set as January 19th. Trish will e-mail board members near the end of the year to firm up the date and location.

There being no additional business from the floor, the meeting was adjourned at 8pm.

Patricia Morrison, Secretary

Approved 1/12/2012