

***Chester County Association
of Township Officials***

***P.O. Box 371 West Grove, PA 19390
(717) 633-9755 FAX:(717) 633-9463***

January 2012

**EXHIBITOR SPACE AT THE 2012
SPRING COUNTY CONVENTION**

Chester County Association will have limited vendor space available at their Spring County Convention to be held on **March 8, 2012 at the Desmond Great Valley One Liberty Blvd. Malvern, PA** beginning at 8:00am. Priority is given to those firms that also advertise in the Association Directory or support the Association's Hospitality Room at Hershey during the annual PSATS convention. Space is currently being held for you based your request today. The cost will be \$150.00. Each exhibitor table is 6 foot long with electric. Cost of lunch will be \$40.00.

As an exhibitor we ask that you be set up when the officials beginning arriving at 8:30am for coffee. Registration, coffee and the opening session will take place downstairs adjacent to where the exhibitor space will be set up. Although programs will run all morning, the hour and a half general session will not begin until 9am followed by a 15 minute break. The morning will then conclude with one set of break out sessions. Many of the officials, township managers and secretaries will wonder in and out of these meetings. Lunch is served about 12:30pm. There is no reason you cannot stay around after lunch to discuss with any of the supervisors before they return home. We will be urging members to stop and visit the exhibits after registering. The exhibiting area will be directly across from the Ballroom which will serve as the location for the General Session as well as lunch. Exhibiting area will be in the foyer just outside the ballroom.

A form is enclosed to be completed and returned with your check. Payment can be made after the first of the year. A list of exhibitors will be posted on our website and if you provide us with your website name we will try and add that information after your name and the ability to link to your site so township officials can gain more information about you.

Patricia A. Morrison, Secretary